

**Gogebic-Iron County Airport
Regular Board Meeting Minutes**

Gogebic-Iron County Airport
E5560 Airport Rd.
Ironwood, MI 49938

November 13, 2023
3:00 P.M.

Call to Order

The meeting was called to order at 3:01 P.M. by Mr. Hanson.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

Present: (3) Mr. Siirila, Mr. Snyder, Mr. Hanson

Absent: (2) Mr. Byrns, Mr. Lorenson

Others Present: Todd Richter, Kristi Freeman, Jeremy Busch, Stephanie Matonich, Chris Anderson, Megan Hughes, Joe Pinardi

Approval of the Minutes

1. October 16, 2023 – Special Board Meeting
2. October 26, 2023 – Special Board Meeting

A motion was made by Mr. Siirila, supported by Mr. Snyder and carried by unanimous voice vote to approve both meeting minutes as presented.

Approval of the Agenda

A motion was made by Mr. Snyder, supported by Mr. Siirila and carried by unanimous voice vote to approve the agenda as presented.

Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)

None

New Business

1. Approve Manager's Offer

A motion was made by Mr. Siirila and supported by Mr. Snyder to approve the manager's letter as presented.

Roll Call

Yes: (3) Mr. Siirila, Mr. Snyder, Mr. Hanson

No: (0) None

Motion Carried

2. Mr. Richter's PTO

A motion was made by Mr. Snyder and supported by Mr. Siirila to approve a payout of Mr. Richter's PTO balance, of vacation and personal, with the balance remaining at the end of the year.

Roll Call

Yes: (3) Mr. Snyder, Mr. Siirila, Mr. Hanson

No: (0) None

Motion Carried

Manager's Report

1. Mr. Richter updated there is no anticipated return date on the plow truck as there is trouble sourcing the transfer case.

2. Mr. Richter approved the proposal to replace the terminal heat pump upon the recommendation of Cody Mukavitz. The building was designed for geothermal heat as opposed to propane. The installation is tentatively scheduled for the second week of December.
3. Mr. Busch has started and is learning the lineman side of the position.
4. Ms. Freeman stated Neil Corcoran was hired for the seasonal position.

Approval of the Reports

1. Airline Performance Reports – October 2023
2. Accounts Receivable Aging Summary – October 2023
3. Outstanding Balances Report – October 2023
4. Aviation Fuel Report – October 2023

A motion was made by Mr. Snyder, supported by Mr. Siirila and carried by unanimous voice vote to approve Reports 1-4 as presented and place on file.

Appropriations

1. **Approval of the Claims & Accounts**
 - a. Prepays & Credit Card – October 2023
 - b. Accounts Payable – November 2023 FYE2023 & FY2024
2. **Approval of the Revenue & Expenditure Report – October 2023**

A motion was made by Mr. Siirila and supported by Mr. Snyder to approve Appropriation 1 – Approval of the Claims & Accounts a & b and Appropriation 2 – Approval of the Revenue & Expenditure Report as presented and place on file.

Roll Call

Yes: (3) Mr. Snyder, Mr. Siirila, Mr. Hanson
No: (0) None

Motion Carried

Other Matters

A few topics briefly discussed were dates to schedule a special board meeting to interview for the lineman position, an update on the Lake Rd. property and Mr. Busch attending fire training in December.

Public Comment

None

Adjournment

A motion was made by Mr. Siirila, supported by Mr. Snyder and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Hanson. The meeting adjourned at 3:21 P.M

11/30/2023
Date Approved



Brandon Snyder, Recording Secretary



Minutes Submitted by Kristi Freeman
Administrative Secretary, Gogebic-Iron County Airport