

**Gogebic-Iron County Airport
Regular Board Meeting Minutes**

Gogebic-Iron County Airport
E5560 Airport Rd.
Ironwood, MI 49938

September 11, 2023
3:00 P.M.

Call to Order

The meeting was called to order at 3:00 P.M. by Mr. Hanson.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

Present: (5) Mr. Byrns, Mr. Lorenson, Mr. Siirila, Mr. Snyder, Mr. Hanson

Absent: (0) None

Others Present: Todd Richter, Kristi Freeman, Stephanie Matonich, Chris Anderson, Megan Hughes

Approval of the Minutes

1. August 21, 2023 – Special Board Meeting

A motion was made by Mr. Byrns, supported by Mr. Lorenson and carried by voice vote to approve the minutes as presented. *Mr. Snyder abstained.*

Approval of the Agenda

A motion was made by Mr. Siirila, supported by Mr. Snyder and carried by unanimous voice vote to approve the agenda as presented.

Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)

None

Old Business

1. Airport Manager Vacancy

Ms. Freeman presented two applicants, and following a brief discussion the board asked her to schedule interviews for both. No action was taken.

New Business

1. FY2024 Wages

The board reviewed a proposed FY24 wage increase for all staff members. Ms. Freeman was asked to provide comparables from other departments and entities for the wage increases and line staff wage table. **A motion** was made by Mr. Snyder, supported by Mr. Byrns and carried by unanimous voice vote to table the wages until further information is provided.

2. FY2024 Budget

A motion was made by Mr. Lorenson and supported by Mr. Snyder to approve the budget contingent on potential changes to the salaries and related items.

Roll Call

Yes: (5) Mr. Snyder, Mr. Lorenson, Mr. Byrns, Mr. Siirila, Mr. Hanson

No: (0) None

Motion Carried

Manager's Report

1. Mr. Richter stated that Duluth Power contacted him that the differential is repaired but now the batteries are dead, and the transfer case has been damaged. They will need to pull it and ship it out for repair.
2. The taxiway project is on schedule with pavement scheduled for this Saturday.
3. The tri-annual is scheduled for this Saturday, September 16th with 100 expected participants.
4. Mr. Richter updated the board on a staff member who's been on leave.

Approval of the Reports

1. Airline Performance Reports – August 2023
2. Accounts Receivable Aging Summary – August 2023
3. Outstanding Balances Report – August 2023
4. Aviation Fuel Report – August 2023

Mr. Lorensen inquired into the airline's departure on time percentage. **A motion** was made by Mr. Lorensen, supported by Mr. Siirila and carried by unanimous voice vote to approve Reports 1-4 as presented and place on file.

Appropriations

1. Approval of the Claims & Accounts

- a. Prepays & Credit Card – August 2023
- b. Accounts Payable – September 2023

The board asked about marketing.

2. Approval of the Revenue & Expenditure Report – August 2023

A motion was made by Mr. Siirila and supported by Mr. Snyder to approve Appropriation 1 – Approval of the Claims & Accounts a & b and Appropriation 2 – Approval of the Revenue & Expenditure Report as presented and place on file.

Roll Call

Yes: (5) Mr. Byrns, Mr. Snyder, Mr. Siirila, Mr. Lorensen, Mr. Hanson
No: (0) None

Motion Carried

Other Matters

Mr. Snyder asked the board about a potential change to Denver Air's MSP flight.

Public Comment

None

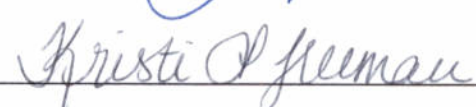
Adjournment

A motion was made by Mr. Siirila, supported by Mr. Lorensen and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Hanson. The meeting adjourned at 3:54 P.M

10/09/2023
Date Approved



Brandon Snyder, Recording Secretary



Minutes Submitted by Kristi Freeman
Administrative Secretary, Gogebic-Iron County Airport