

**Gogebic-Iron County Airport  
Regular Board Meeting Minutes**

**Gogebic-Iron County Airport  
E5560 Airport Rd.  
Ironwood, MI 49938**

**March 13, 2023  
3:00 P.M.**

**Call to Order**

The meeting was called to order at 3:01 P.M. by Mr. Hanson.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Roll Call**

**Present:** (3) Mr. Byrns, Mr. Siirila, Mr. Hanson

**Absent:** (2) Mr. Lorensen (*Attended by phone*), Mr. Snyder

**Others Present:** Todd Richter, Kristi Freeman, Joseph Pinardi, Chris Anderson, Megan Hughes

**Approval of the Minutes**

1. February 13, 2023 – Regular Board Meeting

**A motion** was made by Mr. Byrns, supported by Mr. Siirila and carried by unanimous voice vote to approve the minutes as presented.

**Approval of the Agenda**

**A motion** was made by Mr. Siirila, supported by Mr. Byrns and carried by unanimous voice vote to approve the agenda as presented.

**Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)**

None

**Old Business**

1. Airport Manager Vacancy

The board requested Ms. Freeman provide the resumes of the selected applicants within the next couple of days.

2. Airport Operating Fund Balance

The board discussed the operating balance, the current cash flow issue and the large transfer of funds from operating to capital outlay back in 2020. **A motion** was made by Mr. Siirila and supported by Mr. Byrns to transfer back to operating the original amount transferred from operating to capital outlay.

**Roll Call**

**Yes:** (3) Mr. Siirila, Mr. Byrns, Mr. Hanson

**No:** (0) None

**Motion Carried**

3. Lake Rd. Property Purchase

Ms. Freeman stated the property closing is scheduled for March 17<sup>th</sup> at 10:00 A.M. A map of the property was provided to show how valuable the property is to the runway approach. Mr. Richter

discussed the LPV approach for Runway 9 and how it will aid flights that now need to cancel due to wind. Currently, the trees are too tall for the vertical guidance of this system. Discussion continued again with possibilities of the property once the trees are cleared. Ms. Freeman will seek sample easements from Mead & Hunt and check on the propane status. **A motion** was made by Mr. Siirila, supported by Mr. Byrns and carried by unanimous voice vote with the Lake Rd. property closing on Friday the 17<sup>th</sup> to place the following information on file.

### **New Business**

#### 1. Airport Vehicles

Mr. Richter stated the new line truck has arrived with the plow, lights and radio installed. Mr. Richter asked how to proceed with the Ford truck and the courtesy car with engine failure. Mr. Siirila stated holding off for a while on the courtesy car. **A motion** was made by Mr. Siirila, supported by Mr. Byrns and carried by unanimous voice vote to put the Ford and Dodge Charger up for bids to present to the Board at the next meeting.

#### 2. Essential Air Service – Request for Proposals

Mr. Anderson stated Mr. Coleman from Denver Air Connection is available to meet the afternoon of April 6<sup>th</sup> or morning of April 7<sup>th</sup>. The board conveyed their satisfaction with Denver Air. Future discussions over a hangar and flight changes can be discussed during the special meeting with Mr. Coleman.

### **Manager's Report**

1. Mr. Richter stated that fire gear, including gloves, boots, head sock and helmet, need to be replaced for five staff members estimated at \$1,000.00 each. **A motion** was made by Mr. Siirila, supported by Mr. Byrns and carried by unanimous voice vote authorizing the fire gear purchase utilizing capital outlay funds.
2. Mr. Richter contacted the FAA regarding the LPV approach for Runway 9 and will continue working to get the paperwork in motion.

### **Approval of the Reports**

1. Airline Performance Reports – February 2023
2. Accounts Receivable Aging Summary – February 2023
3. Outstanding Balances Report – February 2023
4. Aviation Fuel Report – February 2023

**A motion** was made by Mr. Siirila, supported by Mr. Byrns and carried by unanimous voice vote to approve Reports 1-4 as presented and place on file.

### **Appropriations**

#### 1. Approval of the Claims & Accounts

- a. Prepays & Credit Card – February 2023
- b. Accounts Payable – March 2023

**A motion** was made by Mr. Byrns and supported by Mr. Siirila to approve Appropriation 1 – Approval of the Claims & Accounts a & b as presented and place on file.



**Roll Call**

Yes: (3) Mr. Byrns, Mr. Siirila, Mr. Hanson

No: (0) None

**Motion Carried**

**2. Approval of the Revenue & Expenditure Report – February 2023**

**A motion** was made by Mr. Siirila and supported by Mr. Byrns to approve Appropriation 2 – Approval of the Revenue & Expenditure Report as presented and place on file.

**Other Matters**

Mr. Siirila queried to Mr. Richter retaining the manager position. Mr. Richter will continue with the interim until a replacement is found. Mr. Siirila and Mr. Lorensen are pleased with Mr. Richter and Ms. Freeman’s performance and teamwork.

While reviewing the enplanement numbers from the EAS proposal, Mr. Lorensen commented on the 50% increase.

Mr. Byrns asked if the Lake Rd. property roof line is safe. Mr. Richter stated the house roof line is safe; the tree height is not.

**Public Comment**

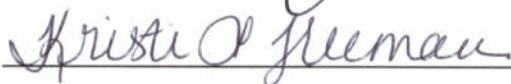
None

**Adjournment**

**A motion** was made by Mr. Siirila, supported by Mr. Byrns and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Hanson. The meeting adjourned at 3:44 P.M

04/04/2023  
Date Approved

  
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Brandon Snyder, Recording Secretary

  
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Minutes Submitted by Kristi Freeman  
Administrative Secretary, Gogebic-Iron County Airport