

**Gogebic-Iron County Airport
Organizational & Regular Board Meeting Minutes**

Gogebic-Iron County Airport
E5560 Airport Rd.
Ironwood, MI 49938

February 13, 2023
9:00 A.M.

Call to Order

The meeting was called to order at 9:00 A.M. by Mr. Hanson.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

Present: (5) Mr. Byrns, Mr. Lorensen, Mr. Siirila, Mr. Snyder, Mr. Hanson

Absent: (0) None

Others Present: Todd Richter, Kristi Freeman, Joseph Pinardi, Sallie Holtz, Stephanie Matonich, Chris Anderson, Marti Armata, Megan Hughes

Hearings

1. Select Chairperson

Mr. Richter opened the floor for Chairman nominations. Mr. Snyder with the support of Mr. Byrns nominated Mr. Hanson. Mr. Richter called three more times for any other nominations for Chairman and heard none. **A motion** was made by Mr. Lorensen, supported by Mr. Snyder and carried by unanimous voice vote to appoint Mr. Hanson as Chairman for the 2023 Airport Board.

2. Select Vice Chairperson

Chairman Hanson opened the floor for Vice Chairman nominations. Mr. Lorensen with the support of Mr. Snyder nominated Mr. Siirila. Chairman Hanson called three more times for any other nominations for Vice Chairman and heard none. **A motion** was made by Mr. Lorensen, supported by Mr. Snyder and carried by unanimous voice vote to appoint Mr. Siirila as the Vice Chairman for the 2023 Airport Board.

3. Select Recording Secretary

Chairman Hanson opened the floor for Recording Secretary nominations. Mr. Siirila with the support of Mr. Lorensen nominated Mr. Snyder. Chairman Hanson called three more times for any other nominations for Recording Secretary and heard none. **A motion** was made by Mr. Lorensen, supported by Mr. Siirila and carried by unanimous voice vote to appoint Mr. Snyder as the Recording Secretary for the 2023 Airport Board.

4. Regular Meeting Dates

A motion was made by Mr. Lorensen, supported by Mr. Siirila and carried by unanimous voice vote to hold Airport Board meetings on the second Monday of every month at 3:00 P.M.

5. Parliamentary Procedures

A motion was made by Mr. Siirila, supported by Mr. Lorensen and carried by unanimous voice vote to adopt Robert's Rules of Order for Small Group Meetings.

Approval of the Minutes

- 1. January 9, 2023 – Regular Board Meeting

A motion was made by Mr. Byrns, supported by Mr. Siirila and carried by unanimous voice vote to approve the minutes as presented.

Approval of the Agenda

A motion was made by Mr. Lorensen, supported by Mr. Snyder and carried by unanimous voice vote to approve the agenda as presented along with the addition of Land Purchase to Other Matters.

Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)

None

New Business

- 1. MDOT Contract #2023-0252 Aircraft Rescue & Fire Fighting (ARFF) Training

The following grant allows our airport linemen to complete mandatory firefighter training annually. **A motion** was made by Mr. Lorensen, supported by Mr. Siirila and carried by unanimous voice vote to authorize forwarding the grant to Gogebic County for the chairman’s signature.

- 2. American Rescue Plan Act (ARPA) Agreement #IWD-13222

Ms. Freeman stated this grant is to aid in funding operations during the COVID pandemic. **A motion** was made by Mr. Lorensen, supported by Mr. Siirila and carried by unanimous voice vote to authorize forwarding the grant to Gogebic County for the chairman’s signature and accept the \$32,000 into the operating account.

- 3. Skid Steer & Box Blade Proposals for Purchase

Mr. Richter presented two quotes each for a skid steer and box blade followed by a lengthy discussion.

A motion was made by Mr. Lorensen and supported by Mr. Siirila to amend the capital outlay budget to include funds of \$140,000 for the purchase of a skid steer.

Roll Call

Yes: (5) Mr. Lorensen, Mr. Snyder, Mr. Siirila, Mr. Byrns, Mr. Hanson
No: (0) None

Motion Carried

A motion was made by Mr. Siirila and supported by Mr. Lorensen to purchase the ASV skid steer, with the attachments, at no more than \$140,000.00 with the push blade, bucket if necessary and manager’s discretion regarding warranty.

Roll Call

Yes: (5) Mr. Siirila, Mr. Snyder, Mr. Byrns, Mr. Lorensen, Mr. Hanson
No: (0) None

Motion Carried

Manager's Report

1. The line truck is to be delivered by Monroe this week.
2. Mr. Richter provided an update on the work completed by Mukavitz Heating and himself on the terminal's in-floor heat. **A motion** was made by Mr. Lorensen and supported by Mr. Snyder authorizing replacement of heat pump if necessary with the manager to seek quotes if replacement is necessary.

Roll Call

Yes: (5) Mr. Siirila, Mr. Snyder, Mr. Lorensen, Mr. Byrns, Mr. Hanson

No: (0) None

Motion Carried

3. The manager's position has received no new applications.

Approval of the Reports

1. Airline Performance Reports – January 2023
2. Accounts Receivable Aging Summary – January 2023
3. Outstanding Balances Report – January 2023
4. Aviation Fuel Report – January 2023

The board asked airline staff about cancellations, routes and enplanement numbers. The board requested a meeting with Mr. Coleman to discuss growth opportunities.

A motion was made by Mr. Lorensen, supported by Mr. Byrns and carried by unanimous voice vote to approve Reports 1-4 as presented and place on file.

Appropriations

1. Approval of the Claims & Accounts

- a. Prepays & Credit Card – January 2023
- b. Accounts Payable – February 2023

2. Approval of the Revenue & Expenditure Report – January 2023

A motion was made by Mr. Lorensen and supported by Mr. Snyder to approve Appropriation 1 – Approval of the Claims & Accounts a & b and Appropriation 2 – Approval of the Revenue & Expenditure Report as presented and place on file.

Roll Call

Yes: (5) Mr. Snyder, Mr. Byrns, Mr. Siirila, Mr. Lorensen, Mr. Hanson

No: (0) None

Motion Carried

Other Matters

1. Land Purchase

Mr. Siirila questioned the purpose of the property purchase with a discussion following regarding options for the Lake Rd. property. Mr. Siirila inquired into the previous minutes, pertaining to the property's acreage, presented at the December 2022 meeting approving the Lake Rd. purchase. The minutes presented to the board at the December meeting stated a 3 to 4-acre parcel. Ms. Freeman admitted to making a mistake in 2020 by not adding Mr. Harma's correction to the minutes, that it was actually 1.5 acres. Back in 2020, the purchase was still approved at 1.5 acres. Ms. Freeman will send pictures of the property to board members and a tour will be given following the next meeting.

Public Comment

Ms. Holtz inquired into the building of a hangar so that Denver Air Connection could potentially overnight a plane here. Mr. Lorensen stated the board would need to hear this from Mr. Coleman of Denver Air Connection. Mr. Anderson asked the board questions regarding the airline. Mr. Snyder reiterated that as a board they are happy.

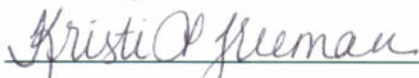
Adjournment

A motion was made by Mr. Hanson, supported by Mr. Snyder and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Hanson. The meeting adjourned at 9:56 A.M

03/13/2023
Date Approved



Brandon Snyder, Recording Secretary



Minutes Submitted by Kristi Freeman
Administrative Secretary, Gogebic-Iron County Airport