

**Gogebic-Iron County Airport
Regular Board Meeting Minutes**

**Gogebic-Iron County Airport
E5560 Airport Rd.
Ironwood, MI 49938**

**November 14, 2022
9:00 A.M.**

Call to Order

The meeting was called to order at 9:00 A.M. by Mr. Hanson.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

Present: (5) Mr. Byrns, Mr. Lorenson, Mr. Siirila, Mr. Snyder, Mr. Hanson

Absent: (0)

Others Present: Todd Richter, Kristi Freeman, Joseph Pinardi, Ty Gilmore, Sallie Holtz, Stephanie Matonich, Megan Hughes

Approval of the Minutes

1. November 3, 2022 – Special Board Meeting

A motion was made by Mr. Siirila, supported by Mr. Lorenson and carried by unanimous voice vote to approve the minutes as presented.

Approval of the Agenda

A motion was made by Mr. Lorenson, supported by Mr. Byrns and carried by unanimous voice vote to approve the agenda as presented.

Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)

None

Old Business

1. Approve Employee Handbook

Mr. Lorenson requested additions and clarifications to the employee handbook. **A motion** was made by Mr. Siirila, supported by Mr. Snyder and carried by unanimous voice vote to receive and place on file and schedule action at a future meeting.

2. Airport Manager Vacancy

Ms. Freeman is still updating the manager's job description. **A motion** was made by Mr. Siirila and supported by Mr. Byrns to approve placing the information on file.

Manager's Report

1. Mr. Richter notified that LimnoTech started drilling today for additional PFAS testing to determine ground water flow.
2. Winter is here and staff members are all putting in additional time.

Approval of the Reports

1. Airline Performance Reports – October 2022
2. Accounts Receivable Aging Summary – October 2022
3. Outstanding Balances Report – October 2022
4. Aviation Fuel Report – October 2022

The board discussed reduced E&D numbers, fare pricing and additional marketing.

A motion was made by Mr. Lorensen, supported by Mr. Byrns and carried by unanimous voice vote to approve Reports 1-4 as presented and place on file.

Appropriations

1. Approval of the Claims & Accounts

- a. Prepays & Credit Card – October 2022
- b. Accounts Payable – November 2022 – FYE2022 & FY2023

A motion was made by Mr. Lorensen and supported by Mr. Snyder to approve Appropriation 1 – Approval of the Claims & Accounts a & b as presented and place on file.

Roll Call

Yes: (5) Mr. Lorensen, Mr. Byrns, Mr. Siirila, Mr. Snyder, Mr. Hanson
No: (0) None

Motion Carried

2. Approval of the Revenue & Expenditure Report – October 2022

A motion was made by Mr. Snyder, supported by Mr. Lorensen and carried by unanimous voice vote to approve Appropriation 2 – Approval of the Revenue & Expenditure Report as presented and place on file.

Other Matters

The board inquired into a local airline phone number. The new lineman will start on November 28th.

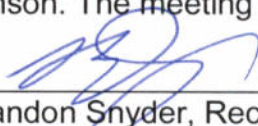
Public Comment

The board continued to discuss airline marketing incentives. The board is interested in enhancing marketing for the airport with an invitation to Mr. Coleman via Mr. Gilmore to an upcoming meeting.

Adjournment

A motion was made by Mr. Lorensen, supported by Mr. Siirila and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Hanson. The meeting adjourned at 9:36 A.M

12/12/2022
Date Approved



Brandon Snyder, Recording Secretary



Minutes Submitted by Kristi Freeman

Administrative Secretary, Gogebic-Iron County Airport