

**Gogebic-Iron County Airport
Special Board Meeting Minutes**

Gogebic-Iron County Airport
E5560 Airport Rd.
Ironwood, MI 49938

October 19, 2022
3:00 P.M.

Call to Order

The meeting was called to order at 3:00 P.M. by Mr. Hanson.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

Present: (5) Mr. Byrns, Mr. Lorensen, Mr. Siirila, Mr. Snyder, Mr. Hanson
Absent: (0) None
Others Present: Kristi Freeman, Joseph Pinardi, Todd Richter, Megan Hughes, Ty Gilmore

Approval of the Minutes

1. October 10, 2022 – Regular Board Meeting

A motion was made by Mr. Byrns, supported by Mr. Snyder and carried by unanimous voice vote to approve the minutes as presented.

Approval of the Agenda

A motion was made by Mr. Siirila, supported by Mr. Lorensen and carried by unanimous voice vote to approve the agenda as presented.

Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)

None

Old Business

1. Airport Manager Vacancy

The board discussed the airport manager vacancy, job description and how to proceed. **A motion** was made by Mr. Lorensen, supported by Mr. Byrns and carried by unanimous voice vote to attempt scheduling interviews with the three applicants for the manager position.

New Business

1. Personnel PTO

Mr. Richter requested that employees who have PTO not lose those hours at the end of this calendar year due to the tight scheduling and insufficient staffing level. Therefore, a carryover of the hours into next year. **A motion** was made by Mr. Lorensen and supported by Mr. Snyder to approve extending the expiration for personnel's paid time off for 2022, tentatively setting the new date to the end of 2023 with the expiration date subject to review once staffing levels are restored.

Roll Call

Yes: (5) Mr. Snyder, Mr. Siirila, Mr. Byrns, Mr. Lorensen, Mr. Hanson
No: (0) None

Motion Carried

Other Matters

Mr. Siirila questioned Mr. Richter about the airport manager position and discussed airport hours.

Mr. Richter discussed the snow watch responsibility for the regular maintenance staff. The tentative plan entails each maintenance staff member taking snow watch for seven days in a row, once per month, on top of their regular shifts. Mr. Richter requested compensation for those seven days whether snow is forecasted or not. Mr. Richter emphasized the importance of snow watch citing that the Snow and Ice Plan dictates a maximum snow depth of 1-2" of snow. **A motion** was made by Mr. Lorensen and supported by Mr. Snyder to authorize snow watch as outlined for seven days per week on a trial period.

Roll Call

Yes: (5) Mr. Byrns, Mr. Siirila, Mr. Lorensen, Mr. Snyder, Mr. Hanson
No: (0) None

Motion Carried

Public Comment

None


Adjournment

A motion was made by Mr. Lorensen, supported by Mr. Snyder and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Hanson. The meeting adjourned at 3:40 P.M.

10/27/2022
Date Approved



Brandon Snyder, Recording Secretary



Minutes Submitted by Kristi Freeman
Administrative Secretary, Gogebic-Iron County Airport