

**Gogebic-Iron County Airport  
Regular Board Meeting Minutes**

Gogebic-Iron County Airport  
E5560 Airport Rd.  
Ironwood, MI 49938

August 8, 2022  
9:00 A.M.

**Call to Order**

The meeting was called to order at 9:02 A.M. by Mr. Hanson.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Roll Call**

**Present:** (4) Mr. Byrns, Mr. Lorensen, Mr. Snyder, Mr. Hanson

**Absent:** (1) Mr. Siirila

**Others Present:** Todd Richter, Kristi Freeman, Joseph Pinardi, Zachary Marano

**Approval of the Minutes**

1. July 19, 2022 – Special Board Meeting

**A motion** was made by Mr. Byrns, supported by Mr. Lorensen and carried by unanimous voice vote to approve the minutes as presented.

**Approval of the Agenda**

**A motion** was made by Mr. Lorensen, supported by Mr. Snyder and carried by unanimous voice vote to approve the agenda as presented.

**Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)**

None

**Old Business**

1. Airport Manager Vacancy

Mr. Lorensen clarified that the manager reports to the Gogebic-Iron County Airport Board, not one specific county. Secondly, the position is a working, salaried supervisor called as needed onto the field for operations. Third, this Board is an independent group comprised of both Gogebic and Iron counties and even though Gogebic County is the fiscal agent, the Board does not need to strictly abide by Gogebic County's personnel rules. Discussion took place over the interim manager's pay including overtime pay. **A motion** was made by Mr. Snyder and supported by Mr. Byrns to pay Mr. Richter an additional \$3.00 per hour and continue receiving overtime pay.

**Roll Call**

**Yes:** (4) Mr. Snyder, Mr. Byrns, Mr. Lorensen, Mr. Hanson

**No:** (0) None

**Motion Carried**

Mr. Richter sought clarification to the time necessary for office and field work. The board discussed options to alleviate this. **A motion** was made by Mr. Lorensen, supported by Mr. Snyder and carried by unanimous voice vote to authorize the interim manger to contact the seasonal staff for extra help as necessary and if no interest post for a temporary full-time lineman position.

## New Business

### 1. Budget

The board reviewed and discussed the provided operating and capital outlay budget worksheets along with each County's appropriations. **A motion** was made by Mr. Lorensen and supported by Mr. Snyder to approve the FY2023 budgets as presented.

## Roll Call

**Yes: (4) Mr. Lorensen, Mr. Byrns, Mr. Snyder, Mr. Hanson**

**No: (0) None**

## **Motion Carried**

## Manager's Report

1. Mr. Richter, along with Mr. Harma and Ms. Freeman, participated in a conference call with guidance from our engineering company on beginning the process to update the airport's six-year plan.
2. Mr. Richter and Ms. Freeman are moving forward with the EGLE grant for continued PFAS testing, with drilling now on this end of the airfield to find ground water flow.
3. Mr. Snyder queried to interim manager pay for Ms. Freeman in which Mr. Lorensen noted this for Other Matters.
4. Mr. Lorensen stated that he's received positive feedback regarding Mr. Richter's performance thus far.
5. The midfield project has been rebid and there is a taxiway crack sealing and painting project scheduled yet for this summer. Mr. Richter reported he will need to file an extension for the runway painting required for compliance from the FAA Inspection. The runway paint is scheduled for 2024 but he will try to move this up to 2023.

## Approval of the Reports

1. Airline Performance Reports – July 2022
2. Accounts Receivable Aging Summary – July 2022
3. Outstanding Balances Report – July 2022
4. Aviation Fuel Report – July 2022

**A motion** was made by Mr. Lorensen, supported by Mr. Snyder and carried by unanimous voice vote to approve Reports 1-4 and place on file.

## Appropriations

1. **Approval of the Claims & Accounts**
  - a. Prepays & Credit Card – July 2022
  - b. Accounts Payable – August 2022
2. **Approval of the Revenue & Expenditure Report – July 2022**

**A motion** was made by Mr. Snyder, supported by Mr. Byrns and carried by unanimous voice vote to approve Appropriation 1 – Approval of the Claims & Accounts a & b and Appropriation 2 – Approval of the Revenue & Expenditure Report as presented and place on file.

**Roll Call**

Yes: (4) Mr. Lorensen, Mr. Byrns, Mr. Snyder, Mr. Hanson

No: (0) None

**Motion Carried**

**Other Matters**

Mr. Lorensen and Mr. Snyder suggested Ms. Freeman receive a pay adjustment along with Mr. Richter. **A motion** was made by Mr. Snyder and supported by Mr. Lorensen to pay Ms. Freeman an additional \$3.00 per hour during the interim.

**Roll Call**

Yes: (4) Mr. Byrns, Mr. Lorensen, Mr. Snyder, Mr. Hanson

No: (0) None

**Motion Carried**

Mr. Hanson welcomed the idea of inviting the airline to attend meetings. **A motion** was made by Mr. Lorensen and supported by Mr. Byrns and carried by unanimous voice vote to invite an airline representative from Denver Air to attend meetings for airline news, trends and growth. Discussion expanded to airline executives and TSA.


**Public Comment**


Mr. Richter addressed Toro's request for additional power usage this winter. Mr. Richter will seek a quote for the electrical upgrades and a commitment from Toro to which the Board can act and approve at the next meeting.

**Adjournment**

**A motion** was made by Mr. Snyder, supported by Mr. Lorensen and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Hanson. The meeting adjourned at 9:38 A.M.

08/29/2022  
Date Approved

  
\_\_\_\_\_  
Brandon Snyder, Recording Secretary

  
\_\_\_\_\_  
Minutes Submitted by Kristi Freeman  
Confidential Secretary, Gogebic-Iron County Airport