

**Gogebic-Iron County Airport
Special Board Meeting Minutes**

Gogebic-Iron County Airport
E5560 Airport Rd.
Ironwood, MI 49938

July 19, 2022
9:00 A.M.

Call to Order

The meeting was called to order at 9:00 A.M. by Mr. Hanson.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

Present: (5) Mr. Byrns, Mr. Lorensen, Mr. Siirila, Mr. Snyder, Mr. Hanson

Absent: (0)

Others Present: Kristi Freeman, Joseph Pinardi, Todd Richter, Jon Picotte, John Ramme, Mark Suvanto, Stephanie Matonich, Zachary Marano

Mr. Lorensen invited airport staff to introduce themselves.

Approval of the Minutes

1. July 19, 2022 – Regular Board Meeting

A motion was made by Mr. Byrns, supported by Mr. Siirila and carried by unanimous voice vote to approve the minutes as presented.

Approval of the Agenda

A motion was made by Mr. Lorensen, supported by Mr. Snyder and carried by unanimous voice vote to approve the agenda as presented.

Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)

None

New Business

1. Employee Wages

Mr. Lorensen recommended placing airport staff at the appropriate step based on years of service within the new chart, which was adjusted based on the increment changes with the courthouse. This will keep the increase consistent within the County. **A motion** was made by Mr. Lorensen and supported by Mr. Snyder to approve the recommended increases effective June 1, 2022.

Roll Call

Yes: (5) Mr. Snyder, Mr. Byrns, Mr. Lorensen, Mr. Siirila, Mr. Hanson

No: (0) None

Motion Carried

2. Airport Manager Vacancy

Mr. Lorensen said that he met with Mr. Hanson and Mr. Pinardi to discuss moving forward as the airport is an asset to both counties. The first step being to accept Mr. Harma's resignation and the second step to appoint an interim manager and begin posting for the position. Mr. Lorensen reached out to Mr. Holm, who is willing to aid the interim with his veteran airport services. **A motion** was

made by Mr. Siirila, supported by Mr. Lorensen and carried by unanimous voice vote to accept the manager vacancy letter received. Discussion continued to who would act as interim manager and what the stipend would be leaning toward Mr. Richter, who is the head lineman. Mr. Richter stated he's willing to do whatever we need to do. Mr. Siirila suggested that Mr. Richter and Mrs. Freeman work together with a little more money in between. Mr. Lorensen concurred. **A motion** was made by Mr. Lorensen and supported by Mr. Siirila appointing Mr. Richter as the acting manager and that he and Kristi serve as co-administrators of the airport and further come back to the board with a suggested stipend and authorize either of us to call on Mr. Holm, paid with the step he would otherwise be at.

Roll Call

Yes: (5) Mr. Lorensen, Mr. Siirila, Mr. Byrns, Mr. Snyder, Mr. Hanson
No: (0) None

Motion Carried

The next step will be to develop a posting for the manager position based on the job description. Posting internally first and then externally if necessary. **A motion** was made by Mr. Lorensen, supported by Mr. Siirila and carried by unanimous voice vote that Mr. Snyder, Mr. Lorensen and Mrs. Freeman will work on a posting to be brought back to the board for approval.

Specifics of the job description were discussed including snow watch and elected and appointed. Salary to be determined based on qualifications. Mr. Lorensen inquired into Mr. Harma's vacation time up until his last day. Mr. Lorensen said to honor Mr. Harma's request to be on the payroll until the 10th of August but essentially turn management over to the interims starting today. **A motion** was made by Mr. Lorensen, supported by Mr. Siirila and carried by unanimous voice vote to extend Mr. Harma's vacation through the 10th and be on the payroll until the 10th with the reason being to clarify that the interims are in charge from this point forward. Mr. Snyder stated he could still come and finish up and Mr. Lorensen agreed that's appropriate.

Other Matters

Mr. Siirila inquired into the plow order for the new truck with Mrs. Freeman to follow up on an invoice.

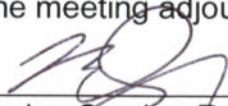
Public Comment

None

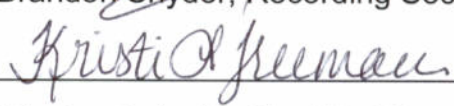
Adjournment

A motion was made by Mr. Snyder, supported by Mr. Lorensen and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Hanson. The meeting adjourned at 9:23 A.M.

08/08/2022
Date Approved



Brandon Snyder, Recording Secretary



Minutes Submitted by Kristi Freeman
Confidential Secretary, Gogebic-Iron County Airport