

**Gogebic-Iron County Airport
Regular Board Meeting Minutes**

Gogebic-Iron County Airport
E5560 Airport Rd.
Ironwood, MI 49938

July 11, 2022
9:00 A.M.

Call to Order

The meeting was called to order at 9:00 A.M. by Mr. Hanson.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

Present: (5) Mr. Byrns, Mr. Lorensen, Mr. Siirila, Mr. Snyder, Mr. Hanson

Absent: (0)

Others Present: Mike Harma, Kristi Freeman, Joseph Pinardi, Pam Glisson

Approval of the Minutes

1. June 21, 2022 – Regular Rescheduled Board Meeting

A motion was made by Mr. Lorensen, supported by Mr. Siirila and carried by unanimous voice vote to approve the minutes as presented.

Approval of the Agenda

A motion was made by Mr. Snyder, supported by Mr. Byrns and carried by unanimous voice vote to approve the agenda as presented.

Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)

None

Old Business

1. Airline Lease

Mr. Lorensen asked to add the "Airport Board" under "Definitions" as they make policy and therefor all spots that say "Airport Manager" be replaced to "Airport Board". The Airport Board may than designate those duties to the Airport Manager. Mr. Lorensen clarified the janitorial services to which the airline staff are responsible for their exclusive space and the airport staff is responsible for the joint use areas. The attire of the airline within the lease was also discussed. **A motion** was made by Mr. Lorensen, supported by Mr. Snyder and carried by unanimous voice vote to adopt the lease with the changes discussed including the deletion of the airline's attire.

New Business

1. MDOT Contract #2022-0740 Taxiway Crack Sealing & Paint Marking

The following contract for \$20,000 will be covered 100% by federal funds for the crack sealing and taxiway paint marking. **A motion** was made by Mr. Lorensen, supported by Mr. Snyder and carried by unanimous voice vote to approve the contract and recommend to the County Board for signature.

2. Employee Job Descriptions/Evaluations

Mr. Lorensen indicated adding "Other Duties as Assigned" as #10 to the maintenance worker and #12 to the secretary. Mr. Siirila critiqued the airport manager's job description upon hire to the most recent version wanting to know the differences between the two and when the recent version was approved. Mr. Snyder questioned his intentions for this as all the descriptions within the County were revised for the MGT study. A heated discussion ensued with Mr. Snyder citing Mr. Siirila has a personal agenda against Mr. Harma. **A motion** was made by Mr. Lorensen, supported by Mr. Snyder and carried by unanimous voice vote to approve the job descriptions with the addition of "Other Duties as Assigned" to all three positions along with the title change of Administrative Secretary from Confidential Secretary.

Manager's Report

1. Mr. Harma has received the Short-Term Storm Water Characterization Study and it has been sent to the state. This completes the first PFAS grant.
2. Mr. Harma provided an update on the Midfield Taxiway project. The new round of bids are due July 12th.
3. The FAA inspection is complete with a few corrections such as faded runway markings, access road signs and FAA driver's forms.

Approval of the Reports

1. Airline Performance Reports – June 2022
2. Accounts Receivable Aging Summary – June 2022
3. Outstanding Balances Report – June 2022
4. Aviation Fuel Report – June 2022

A motion was made by Mr. Lorensen, supported by Mr. Byrns and carried by unanimous voice vote to approve Reports 1-4 and place on file.

Appropriations

1. **Approval of the Claims & Accounts**
 - a. Prepays & Credit Card – June 2022
 - b. Accounts Payable – July 2022
2. **Approval of the Revenue & Expenditure Report – June 2022**

Questions were asked on a few claims from the City of Ashland on fuel, Hangar 4 repairs, a tractor seat and increasing sales tax. **A motion** was made by Mr. Snyder, supported by Mr. Lorensen and carried by unanimous voice vote to approve Appropriation 1 – Approval of the Claims & Accounts a & b and Appropriation 2 – Approval of the Revenue & Expenditure Report as presented and placed on file.

Roll Call

Yes: (5) Mr. Lorensen, Mr. Byrns, Mr. Siirila, Mr. Snyder, Mr. Hanson
No: (0) None

Motion Carried

Other Matters

Mr. Lorensen inquired into helicopter traffic at the airport.

Mr. Harma stated this will be his last meeting and he will work until August 10th. He thanked the Board for letting him work here. Mr. Lorensen asked for a resignation letter from Mike. A special meeting will be scheduled to discuss compensation and filling the manager position.

Public Comment

None


Adjournment

A motion was made by Mr. Snyder, supported by Mr. Siirila and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Hanson. The meeting adjourned at 9:52 A.M.

07/19/2022
Date Approved



Brandon Snyder, Recording Secretary



Minutes Submitted by Kristi Freeman
Confidential Secretary, Gogebic-Iron County Airport