

**Gogebic-Iron County Airport  
Regular Board Meeting Minutes**

Gogebic-Iron County Airport  
E5560 Airport Rd.  
Ironwood, MI 49938

November 8, 2021  
10:00 A.M.

**Call to Order**

The meeting was called to order at 10:00 A.M. by Mr. Hanson.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Roll Call**

**Present:** (5) Mr. Byrns, Mr. Lorensen, Mr. Siirila, Mr. Snyder, Mr. Hanson

**Absent:** (0) None

**Others Present:** Mike Harma, Kristi Freeman, Joseph Pinardi, Tom LaVenture

**Approval of the Minutes**

1. October 11, 2021 – Regular Board Meeting

**A motion** was made by Mr. Siirila, supported by Mr. Lorensen and carried by unanimous voice vote to approve the minutes as presented.

**Approval of the Agenda**

**A motion** was made by Mr. Snyder, supported by Mr. Byrns and carried by unanimous voice vote to approve the agenda as presented along with one addition to Old Business.

**Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)**

None

**Old Business**

1. Airport Terminal Modifications

Mr. Harma explained the modifications for a larger holding area in checkpoint and baggage/screening area for TSA at the terminal building. A request for proposals was placed in the Daily Globe with a due date of Friday, November 12<sup>th</sup>. Mr. Harma requested to open the proposals with Mrs. Freeman present and select the lowest bidder to begin the project immediately. **A motion** was made by Mr. Siirila, supported by Mr. Lorensen and carried by unanimous voice vote to award the project to the lowest bidder not exceeding \$33,000 or a special board meeting will need to be conducted.

**Roll Call**

**Yes:** (5) Mr. Byrns, Mr. Lorensen, Mr. Siirila, Mr. Snyder, Mr. Hanson

**No:** (0) None

**Motion Carried**

2. Payroll Bonus

Mr. Harma would like to provide bonuses to airport staff for continuing to work during the pandemic.

Many scenarios for pay increases/bonuses were discussed but the board was concerned with the precedent set for other county employees. **A motion** was made by Mr. Siirila, supported by Mr. Snyder and carried by unanimous voice vote to table the bonuses.

### **Manager's Report**

1. Mr. Harma stated that Phase 2 of the PFAS is complete, and we're awaiting results. Storm water samples need to be performed but there has been a lack of moisture.
2. Mr. Harma has a conference call next week regarding the midfield project, with plans currently at 60%.
3. The terminal parking lot expansion is nearly complete. The entrance is still closed as we're awaiting shipment of the poles and addressing trenching issues.
4. Hangar #5 doors have been installed after a month delay in the shipment.
5. Mr. Harma announced he has leased a 5,000-gallon fuel truck for storage at the rate of \$1950.00/month. The board discussed the possibility of buying a new truck but there is a six-eight-month ordering timeframe right now.

### **Approval of the Reports**

1. Airline Performance Reports – October 2021
2. Accounts Receivable Aging Summary – October 2021
3. Outstanding Balances Report – October 2021
4. Aviation Fuel Report – October 2021

**A motion** was made by Mr. Snyder, supported by Mr. Byrns and carried by unanimous voice vote to approve Reports 1-4 and place on file. The board has received positive feedback from the public regarding the jet service.

### **Appropriations**

#### **1. Approval of the Claims & Accounts**

- a. Prepays & Credit Card – October 2021
- b. Accounts Payable – November 2021 & FYE2021

#### **2. Approval of the Revenue & Expenditure Report – October 2021**

**A motion** was made by Mr. Lorensen, supported by Mr. Snyder and carried by unanimous voice vote to approve Appropriation 1 – Approval of the Claims & Accounts a & b and Appropriation 2 – Approval of the Revenue & Expenditure Report as presented and place on file.

### **Roll Call**

**Yes: (5) Mr. Byrns, Mr. Lorensen, Mr. Siirila, Mr. Snyder, Mr. Hanson**  
**No: (0) None**

### **Motion Carried**

A lengthy discussion regarding finance charges ensued. The board requested the finance charge to be clearly stated on the tenant's statements and strictly enforce the fees. A tenant lease agreement was also requested for their review.

### **Other Matters**

Mr. Lorensen noted that the airline was completing deicer training.

**Public Comment**

None

**Adjournment**

**A motion** was made by Mr. Snyder, supported by Mr. Lorensen and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Hanson. The meeting adjourned at 11:09 A.M.

12-13-2021  
Date Approved

  
\_\_\_\_\_  
Brandon Snyder, Recording Secretary

  
\_\_\_\_\_  
Minutes Submitted by Kristi Freeman  
Confidential Secretary, Gogebic-Iron County Airport