

**Gogebic-Iron County Airport
Regular Board Meeting Minutes**

**Gogebic-Iron County Airport
E5560 Airport Rd.
Ironwood, MI 49938**

**August 9, 2021
10:00 A.M.**

Call to Order

The meeting was called to order at 10:00 A.M. by Mr. Hanson.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

Present: (4) Mr. Byrns, Mr. Lorensen, Mr. Snyder, Mr. Hanson

Absent: (1) Mr. Siirila

Others Present: Mike Harma, Kristi Freeman, Tom LaVenture, Joseph Pinaridi

Approval of the Minutes

1. July 22, 2021 – 9:00 A.M. Special Board Meeting

2. July 22, 2021 – 1:00 P.M. Special Board Meeting

A motion was made by Mr. Lorensen, supported by Mr. Byrns and carried by unanimous voice vote to approve the minutes from both meetings as presented.

Approval of the Agenda

A motion was made by Mr. Snyder, supported by Mr. Lorensen and carried by unanimous voice vote to approve the agenda as presented.

Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)

None

New Business

1. Airport Terminal Parking Lot Expansion

Mr. Harma presented a map of the terminal parking area and discussed the need to expand from 40 to 80 spots and the need for a second driveway. The airport's bid request will seek labor and equipment to complete the project. **A motion** was made by Mr. Lorensen, supported by Mr. Snyder and carried by unanimous voice vote to approve bidding for the terminal parking lot expansion with a time restriction for the project's completion.

2. Airport Terminal Modifications

Mr. Harma presented a terminal layout map to discuss expanding the holding area into the space currently being used for airline operations to increase the seating from 18 to 30. Modifications such as installing windows to the garage doors were discussed. **A motion** was made by Mr. Lorensen, supported by Mr. Snyder and carried by unanimous voice vote to approve requesting bids for the terminal holding area expansion.

3. Used Plow Truck with Tow Behind Broom Purchase

Mr. Harma discussed both used broom truck options presented. The board discussed the need for the unit along with the pros and cons to a front mount or 65' tow behind broom. The resale value of the used broom was discussed as a new broom is on our Airport Capital Improvement Plan but will not be received for approximately three years. Mr. Harma has traveled to examine the tow behind broom and will for the front broom, as well. The funding of the unit will come from the capital outlay account. **A motion** was made by Mr. Snyder and supported by Mr. Byrns to allow Mr. Harma to negotiate the purchase of a used broom not to exceed \$175,000.

Roll Call

Yes: (4) Mr. Byrns, Mr. Lorensen, Mr. Snyder, Mr. Hanson
No: (0) None

Motion Carried

4. Seasonal Employees

Mr. Harma notified the need for a seasonal snow position to run equipment, deice, issue NOTAM's and provide radio calls. The position would be hourly with no benefits. **A motion** was made by Mr. Snyder and supported by Mr. Hanson to allow Mr. Harma to advertise for the seasonal employee position.

Roll Call

Yes: (4) Mr. Byrns, Mr. Lorensen, Mr. Snyder, Mr. Hanson
No: (0) None

Motion Carried

5. FY2022 Budgets

Mr. Harma stated that he sent an appropriation request to the County Administrator for the same amount as this year. He discussed uncertainty with the FY2022 budget with a new airline provider. He presented figures from the previous years along with our numbers up to July 2021. A budget will be provided to be approved at the next board meeting.

Old Business

1. General Aviation Joint Use Facility – Add to ALP

Mr. Harma requests a formal motion to add the Joint Use Airport Operations and General Aviation Terminal Building to the Airport Layout Plan. It is not a commitment to building but needed for action to proceed. **A motion** was made by Mr. Lorensen, supported by Mr. Snyder and carried by unanimous voice vote to approve adding the General Aviation Joint Use Facility to the Airport Layout Plan.

2. Hangar Construction

Mr. Harma received an additional quote for the two bifold hangar door purchase and installation for Hangar 5, which was more than Mr. Koruga's quote. The project was discussed. **A motion** was made by Mr. Snyder and supported by Mr. Lorensen to approve up to \$40,000 for the two bifold hangar door purchase and installation by Mr. Koruga.

Roll Call

Yes: (4) Mr. Byrns, Mr. Lorensen, Mr. Snyder, Mr. Hanson
No: (0) None

Motion Carried

Manager's Report

1. Mr. Harma stated that Phase 2 of the PFAS investigation is close to being finalized. A report will be provided at the next meeting.
2. Skid steers have been rented and chainsaws purchased to complete the 10 acres of brush remaining to clear.
3. IWD will receive \$32,000 in COVID relief funds through the Airport Rescue Plan Act.

Approval of the Reports

1. Airline Performance Reports – June 2021
2. Accounts Receivable Aging Summary – July 2021
3. Outstanding Balances Report – July 2021
4. Aviation Fuel Report – July 2021

A motion was made by Mr. Snyder, supported by Mr. Byrns and carried by unanimous voice vote to approve Reports 1-4 and place on file.

Appropriations

1. **Approval of the Claims & Accounts**
 - a. Prepays & Credit Card – July 2021
 - b. Accounts Payable – August 2021

2. Approval of the Revenue & Expenditure Report – July 2021

A motion was made by Mr. Lorensen, supported by Mr. Snyder and carried by unanimous voice vote to approve Appropriation 1 – Approval of the Claims & Accounts a & b and Appropriation 2 – Approval of the Revenue & Expenditure Report presented and place on file.

Roll Call

Yes: (4) Mr. Byrns, Mr. Lorensen, Mr. Snyder, Mr. Hanson
 No: (0) None

Motion Carried

Other Matters

Mr. Lorensen stated the Gogebic County Board will no longer require appropriation requests or reports.

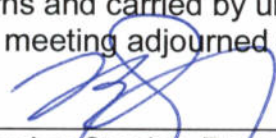
Public Comment

None

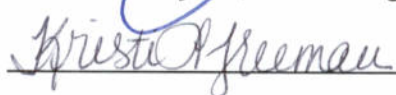
Adjournment

A motion was made by Mr. Snyder, supported by Mr. Byrns and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Hanson. The meeting adjourned at 10:42 A.M.

09/13/2021
Date Approved



 Brandon Snyder, Recording Secretary



 Minutes Submitted by Kristi Freeman
 Confidential Secretary, Gogebic-Iron County Airport