

**Gogebic-Iron County Airport
Regular Board Meeting Minutes**

**Gogebic-Iron County Airport
E5560 Airport Rd.
Ironwood, MI 49938**

**July 12, 2021
10:00 A.M.**

Call to Order

The meeting was called to order at 10:00 A.M. by Mr. Hanson.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

Present: (5) Mr. Byrns, Mr. Lorensen, Mr. Siirila, Mr. Snyder, Mr. Hanson

Absent: (0) None

Others Present: Mike Harma, Kristi Freeman, Tom LaVenture, Joseph Pinardi & Members of the Public

Approval of the Minutes

1. June 14, 2021 – Regular Board Meeting

A motion was made by Mr. Siirila, supported by Mr. Lorensen and carried by unanimous voice vote to approve the minutes as presented.

Approval of the Agenda

A motion was made by Mr. Lorensen, supported by Mr. Byrns and carried by unanimous voice vote to approve the agenda as presented.

Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)

None

Appearances

1. **Stephanie Ward – Mead & Hunt, AICP – Aviation Department Manager
GA Terminal Study (Call-In)**

Ms. Ward presented her report on the Joint Use Operations Building and General Aviation Terminal Building highlighting the necessity of the project along with detailed explanation for the five proposed site drawings. Board members asked funding questions along with discussing cost escalation and a projected timeframe. Mr. Lorensen asked if the itinerant hangar revenue study had been completed but Ms. Ward was awaiting the fruition from this project.

New Business

1. **Essential Air Service Order: 2021-6-2**

The board discussed having a meeting to allow representatives from each airline to present to the board. The presentations will be held at the airline terminal with meeting times to be scheduled to accommodate the airlines. **A motion** was made by Mr. Lorensen, supported by Mr. Snyder and carried by unanimous voice vote to schedule a meeting with the three applicants for essential air service on July 22nd at times to be arranged by Mike and Kristi.

2. Personnel Proximity Suits

Mr. Harma received an estimate of \$11,575.00 for five suits plus lettering. SCBA will be purchased separately.

A motion was made by Mr. Lorensen and supported by Mr. Byrns to spend up to \$12,000 on Personal Proximity Suits.

Roll Call

Yes: (5) Mr. Byrns, Mr. Lorensen, Mr. Siirila, Mr. Snyder, Mr. Hanson
No: (0) None

Motion Carried

3. Equipment Purchase

Mr. Harma located a deicing trailer with a 1,000-gallon tank in lower Michigan and provided a picture of the unit. The product for this unit will be purchased in bulk.

A motion was made by Mr. Snyder and supported by Mr. Siirila authorizing the purchase of a deicing trailer for \$2500.00.

Roll Call

Yes: (5) Mr. Byrns, Mr. Lorensen, Mr. Siirila, Mr. Snyder, Mr. Hanson
No: (0) None

Motion Carried

Old Business

1. Hangar Construction

Mr. Harma highlighted Stephanie Ward's presentation.

Approval for bifold doors, installation and electric will be required for Hangar #5. Discussion ensued and the board requests another estimate prior to approving.

Manager's Report

1. Mr. Harma stated that Mead & Hunt is conducting soil borings and surveying on Alpha 2 over the next couple of days after the Midfield design contract approval from last month.
2. EAS proposals have been received.
3. No further information has been received on PFAS. Runoff water testing has been requested and we are awaiting the kits to complete.

Approval of the Reports

1. Airline Performance Reports – June 2021
2. Accounts Receivable Aging Summary – June 2021
3. Outstanding Balances Report – June 2021
4. Aviation Fuel Report – June 2021

A motion was made by Mr. Snyder, supported by Mr. Lorensen and carried by unanimous voice vote to table the approval of Report 1 and approve Reports 2-4 and place on file. The board members discussed finance charges to tenants beyond two months and agreed to follow Mr. Harma's current practice.

Appropriations

1. Approval of the Claims & Accounts

- a. Prepays & Credit Card – June 2021
- b. Accounts Payable – July 2021

A motion was made by Mr. Siirila, supported by Mr. Byrns and carried by unanimous voice vote to approve Appropriation 1 – Approval of the Claims & Accounts a & b as presented and place on file.

Roll Call

Yes: (5) Mr. Byrns, Mr. Lorenson, Mr. Siirila, Mr. Snyder, Mr. Hanson
No: (0) None

Motion Carried

2. Approval of the Revenue & Expenditure Report – June 2021

A motion was made by Mr. Siirila, supported by Mr. Snyder and carried by unanimous voice vote to approve Appropriation 2 – Revenue & Expenditure Report as presented and place on file.

3. Request FY2021 – 4th Quarter Appropriations from Gogebic County

A motion was made by Mr. Byrns, supported by Mr. Lorenson and carried by unanimous voice vote to approve the Fourth Quarter Appropriation Request to Gogebic County. Discussion took place regarding reporting requirements to Gogebic County.

Other Matters

Mr. Siirila inquired to our current advertising budget. Mr. Byrns asked about the chemical used in the deicing trailer being purchased.

Public Comment

None

Adjournment

A motion was made by Mr. Siirila, supported by Mr. Snyder and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Hanson. The meeting adjourned at 11:19 A.M.

07/22/2021
Date Approved



Brandon Snyder, Recording Secretary



Minutes Submitted by Kristi Freeman
Confidential Secretary, Gogebic-Iron County Airport