

**Gogebic-Iron County Airport  
Regular Board Meeting Minutes**

Gogebic-Iron County Airport  
E5560 Airport Rd.  
Ironwood, MI 49938

April 12, 2021  
10:00 A.M.

**Teleconference Provided  
906-667-1100, Dial ext. 300**

**Call to Order**

The meeting was called to order at 10:00 A.M. by Mr. Hanson.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Roll Call**

**Present:** (4) Mr. Byrns, Mr. Siirila, Mr. Snyder, Mr. Hanson

**Absent:** (1) Mr. Lorenson

**Others Present:** Mike Harma, Kristi Freeman, Joseph Pinardi, Tom LaVenture

**Approval of the Minutes**

1. March 8, 2021 – Regular Board Meeting

**A motion** was made by Mr. Byrns, supported by Mr. Siirila and carried by unanimous voice vote to approve the minutes as presented.

**Approval of the Agenda**

**A motion** was made by Mr. Snyder, supported by Mr. Siirila and carried by unanimous voice vote to approve the agenda as presented.

**Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)**

None

**Appearances**

1. **Tom Warren – Boutique Air, VP of Business Development**

Mr. Warren returned to follow up from his February 8<sup>th</sup> appearance regarding improvements made to the Ironwood route such as the purchase of a van, pilot education, on site mechanical and aircraft repositioning. March figures noted increased traffic counts and less delayed flights. Mr. Warren stated the airline's goal is adding a flight to increase enplanements providing additional funding opportunities. He indicated Boutique Air will expand on their marketing opportunities within the community.

**Old Business**

1. **Hangar Construction**

Mr. Harma stated that Stephanie Ward of Mead & Hund has requested information and is continuing to work on our hangar proposal along with an ROI study.

## **New Business**

### **1. Spill Prevention Control & Counter Measure / Pollution Incident Prevention Plans**

Mr. Harma discussed the Spill Prevention Control and Countermeasures (SPCC) Plan and Pollution Incident Prevention Plan (PIPP) proposal provided by Coleman Engineering. **A motion** was made by Mr. Siirila and supported by Mr. Byrns to approve the proposal not to exceed \$7,000.00.

## **Roll Call**

**Yes: (4) Mr. Byrns, Mr. Siirila, Mr. Snyder, Mr. Hanson**  
**No: (0) None**

## **Motion Carried**

### **2. Aircraft Tug Purchase**

Mr. Harma stated the need for an aircraft tug with an enclosed cab and auto transmission for safer operations that would be owned and maintained by the airport. Currently, personnel are using open, wheeled tractors or the airline's tug with many mechanical issues that we supply the labor on.

**A motion** was made by Mr. Snyder and supported by Mr. Byrns authorizing the manager to purchase an aircraft tug up to \$10,00.00.

## **Roll Call**

**Yes: (3) Mr. Byrns, Mr. Snyder, Mr. Hanson**  
**No: (1) Mr. Siirila**

## **Motion Carried**

## **Manager's Report**

1. Mr. Harma stated there is a meeting for Phase 2 of the PFAS project today. A preliminary plan is to be submitted with some questions to finalize. He also noted a town hall meeting was conducted similar to the sponsor meeting. Mr. Harma said he is not testing the airports well for PFAS as it has already passed to which board members were in agreement.
2. Mr. Harma notified logging operations are complete. There are a lot of pines left and anything remaining causing aviation problems will need to be cut by hand.

## **Approval of the Reports**

1. Airline Performance Reports – March 2021
2. Accounts Receivable Aging Summary – March 2021
3. Outstanding Balances Report – March 2021
4. Aviation Fuel Report – March 2021

**A motion** was made by Mr. Siirila, supported by Mr. Snyder and carried by unanimous voice vote to approve Reports 1-4 and place them on file.

## **Appropriations**

1. Approval of the Claims & Accounts
  - a. Prepays & Credit Card – March 2021
  - b. Accounts Payable – April 2021
2. Approval of the Revenue & Expenditure Report – March 2021

**A motion** was made by Mr. Siirila, supported by Mr. Snyder and carried by unanimous voice vote to approve Appropriations 1 and 2 as presented and place them on file.

Mr. Siirila and Mr. Byrns stated that they do not require a mileage payout moving forward.

**Roll Call**

Yes: (4)    **Mr. Byrns, Mr. Siirila, Mr. Snyder, Mr. Hanson**  
No: (0)    **None**

**Motion Carried**

**3. Request FY2021-3<sup>rd</sup> Quarter Appropriations from Gogebic County**

**A motion** was made by Mr. Siirila, supported by Mr. Snyder and carried by unanimous voice vote to approve the Third Quarter Appropriation Request from Gogebic County.

**Other Matters**

A board member inquired as to how the new hire is performing and it was stated he is doing well.

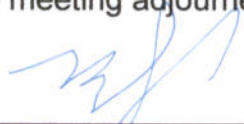
**Public Comment**

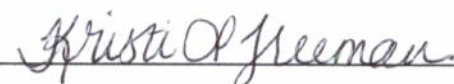
None

**Adjournment**

**A motion** was made by Mr. Snyder, supported by Mr. Siirila and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Hanson. The meeting adjourned at 10:57 A.M.

05/10/2021  
Date Approved

  
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Brandon Snyder, Recording Secretary

  
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Minutes Submitted by Kristi Freeman  
Confidential Secretary, Gogebic-Iron County Airport