

**Gogebic-Iron County Airport
Regular Board Meeting Minutes**

Gogebic-Iron County Airport
E5560 Airport Road
Ironwood, MI 49938

March 8, 2021
10:00 A.M.

Teleconference Provided
906-667-1100, Dial ext. 300

Call to Order

The meeting was called to order at 10:00 A.M. by Mr. Hanson.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

Present: (4) Mr. Byrns, Mr. Lorensen, Mr. Siirila, Mr. Hanson

Absent: (1) Mr. Siirila

Others Present: Mike Harma, Kristi Freeman, Joseph Pinardi, Tom LaVenture

Approval of the Minutes

1. February 8, 2021 – Regular Board Meeting

A motion was made by Mr. Lorensen, supported by Mr. Byrns and carried by unanimous voice vote to approve the minutes as presented with one correction.

Approval of the Agenda

A motion was made by Mr. Snyder, supported by Mr. Byrns and carried by unanimous voice vote to approve the agenda as presented.

Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)

None

Appearances

1. **Stephanie Ward – Mead & Hunt, AICP – Aviation Department Manager (Call-In)**

Stephanie Ward of Mead & Hunt described the Scope of Services - Partial ALP Update for General Aviation Terminal Area Planning. The proposal will include a singular building for a corporate hangar and multi-purpose equipment storage east of the commercial terminal building. Discussion continued for the purpose of this layout, facility possibilities and funding opportunities. Mr. Lorensen questioned if an ROI study could be completed, and she stated it could be added as an amendment to the proposal. **A motion** was made by Mr. Lorensen, supported by Mr. Snyder and carried by unanimous voice vote to approve the proposal from Mead & Hunt with the possibility of amending in the future.

Roll Call

Yes: (4) Mr. Byrns, Mr. Lorensen, Mr. Snyder, Mr. Hanson

No: (0) None

Motion Carried

Old Business

1. Hangar Construction

Mr. Harma provided a copy of the Airport's six-year plan for discussion. He emphasized the broom for purchase in 2024 but there is no space for it. Also, the spacing requirement for deicing equipment due to freezing rain. Mr. Harma stated the hangar location site is the most important decision which is why he contacted Mead & Hunt for their expertise.

New Business

1. Rehab Taxiway Midfield A & Reconstruct Taxiway Lighting A & A2

Mr. Harma provided a map for the upcoming Taxiway design project. An independent fee estimate needs to be completed to verify that Mead & Hunt is charging a fair rate within 10% of the firm we select. The fee estimate, which will be paid from the Capital Outlay account, is 95% reimbursable and must be paid up front to keep the project moving. **A motion** was made by Mr. Snyder, supported by Mr. Byrns and carried by unanimous voice vote to approve the independent fee estimate for the Taxiway Midfield A & Reconstruct Taxiway Lighting A & A2 project.

Roll Call

Yes: (4) Mr. Byrns, Mr. Lorenson, Mr. Snyder, Mr. Hanson

No: (0) None

Motion Carried

Manager's Report

1. Mr. Harma informed that Phase 2 of the PFAS grant will be needed because trace amounts were identified. New wells and resampling will be conducted following the movement of ground water.
2. The second round of funding for the Coronavirus ACRGP will be \$13,000 for IWD.
3. Mr. Harma stated that the septic froze at the terminal.
4. Mr. Snyder inquired to the logging operations and Mr. Harma responded the logging is close to completion. They are unable to reach the wet timber.

Approval of the Reports

1. Airline Performance Reports – February 2021
2. Accounts Receivable Aging Summary – February 2021
3. Outstanding Balances Report – February 2021
4. Aviation Fuel Report – February 2021

A motion was made by Mr. Snyder, supported by Mr. Lorenson and carried by unanimous voice vote to approve Reports 1-4 and place them on file. Mr. Lorenson followed up regarding Boutique's operations. Mr. Harma indicated improvement for the second half of the month. He noted that a new schedule was set forth March 1st with some flights now arriving early.

Appropriations

1. Approval of the Claims & Accounts
 - a. Prepays & Credit Card – February 2021
 - b. Accounts Payable – March 2021

2. Approval of the Revenue & Expenditure Report – February 2021

A motion was made by Mr. Lorensen, supported by Mr. Byrns and carried by unanimous voice vote to approve Appropriations 1 and 2 as presented and place them on file.

Roll Call

Yes: (4) Mr. Byrns, Mr. Lorensen, Mr. Snyder, Mr. Hanson
No: (0) None

Motion Carried

Other Matters

None

Public Comment

None

Adjournment

A motion was made by Mr. Snyder, supported by Mr. Lorensen and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Hanson. The meeting adjourned at 10:46 A.M.

04/12/2021
Date Approved



Brandon Snyder, Recording Secretary



Minutes Submitted by Kristi Freeman
Confidential Secretary, Gogebic-Iron County Airport