

**Gogebic-Iron County Airport
Regular Board Meeting Minutes**

Gogebic-Iron County Airport
E5560 Airport Road
Ironwood, MI 49938

December 14, 2020
10:00 A.M.

**Teleconference Provided
906-667-1100, Dial ext. 300**

Call to Order

The meeting was called to order at 10:00 A.M. by Chairman Bonovetz.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

Present: (5) Mr. Hanson, Mr. Laabs, Mr. Lorensen, Mr. Bonovetz,
Mr. Snyder (*Call In - Hurley, Iron County, WI*)

Absent: (0) None

Others Present: Mike Harma, Kristi Freeman, Joseph Pinardi

Approval of the Minutes

1. November 9, 2020 – Regular Board Meeting

A motion was made by Mr. Hanson, supported by Mr. Laabs and carried by unanimous voice vote to approve the minutes as presented.

Roll Call

Yes: (5) Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Lorensen, Mr. Bonovetz

No: (0) None

Motion Carried

Approval of the Agenda

A motion was made by Mr. Lorensen, supported by Mr. Hanson and carried by unanimous voice vote to approve the agenda as presented.

Roll Call

Yes: (5) Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Lorensen, Mr. Bonovetz

No: (0) None

Motion Carried

Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)

None

New Business

1. **Employee Retirement & Replacement**

Mr. Harma announced that Mr. Pusakulich provided a two-week notice with a final work date of December 2, 2020. The $\frac{3}{4}$ time employee would like to retain that position, therefore Mr. Harma

proposed advertising for a full-time lineman position. Seniority was addressed and Mr. Harma stated its basis would be date of hire. **A motion** was made by Mr. Laabs and supported by Mr. Hanson to authorize the Airport Manager to begin the process of hiring a full-time replacement for Mark Pusakulich.

Roll Call

Yes: (5) Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Lorenson, Mr. Bonovetz

No: (0) None

Motion Carried

Manager's Report

1. Mr. Harma noted a small retirement gathering was provided for Mr. Pusakulich following his 18 years of service.
2. Mr. Harma introduced immediately hiring a seasonal employee for nighttime snow plowing. The staff member would be County employed with no benefits and must receive a physical and drug screening. Such person would not be contract as the Airport's equipment must be utilized. Discussion continued. **A motion** was made by Mr. Laabs and supported by Mr. Hanson to authorize the manager to hire a seasonal worker, until a full-time employee can be trained, at the rate of \$25/hour not to exceed four months.

Roll Call

Yes: (4) Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Bonovetz

No: (1) Mr. Lorenson

Motion Carried

3. Mr. Harma is working on scheduling as the team is preparing for winter.
4. The logging operations are ongoing but currently waiting for the ground to firm up to proceed.

Approval of the Reports

1. Airline Performance Reports – November 2020
2. Accounts Receivable Aging Summary – November 2020
3. Outstanding Balances Report – November 2020
4. Aviation Fuel Report – November 2020

A motion was made by Mr. Lorenson and supported by Mr. Laabs and carried by unanimous voice vote to approve Reports 1-4 and place them on file.

Roll Call

Yes: (5) Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Lorenson, Mr. Bonovetz

No: (0) None

Motion Carried

Mr. Bonovetz notified all members that Gogebic County did receive the Airport's request to change its billing due date. The request was denied, and it was introduced that Iron County supply the Airport's credit card. At the County level, the credit card was presented with changing the due date and not a separate card. The separate card is requested to enable all Airport Board members to approve credit card purchases prior to payment. Mr. Harma will contact the County Treasurer.

Appropriations

- 1. Approval of the Claims & Accounts
 - a. Prepaids & Credit Card - November 2020
 - b. Accounts Payable – December 2020

A motion was made by Mr. Lorensen, supported by Mr. Laabs and carried by unanimous voice vote to approve the accounts payable and prepaids as presented and place them on file.

Roll Call

Yes: (5) Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Lorensen, Mr. Bonovetz
 No: (0) None

Motion Carried

- 1. Approval of the Revenue & Expenditure Report – November 2020

A motion was made by Mr. Hanson, supported by Mr. Lorensen and carried by unanimous voice vote to approve the revenue and expenditure report as presented and place it on file.

Roll Call

Yes: (5) Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Lorensen, Mr. Bonovetz
 No: (0) None

Motion Carried

Other Matters

Mr. Snyder inquired to the County’s marijuana use policy, as it is legal in Michigan. The Airport follows FAA standards and conducts random drug testing for all employees. A copy of the Airport’s drug use policy will be provided for the next meeting.

Public Comment

Mr. Hanson asked about the new hangar progress. Mr. Harma stated a contract needs to be secured with Mead & Hunt for engineering expertise in locating the best site. Mr. Lorensen requested a hangar inquiry list.

Adjournment

A motion was made by Mr. Lorensen, supported by Mr. Laabs and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Bonovetz. The meeting adjourned at 10:51 A.M.

Roll Call


Yes: (5) Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Lorensen, Mr. Bonovetz
 No: (0) None

Motion Carried

01/11/2021
 Date Approved



 Brandon Snyder, Recording Secretary



 Minutes Submitted by Kristi Freeman
 Confidential Secretary, Gogebic-Iron County Airport