

**Gogebic-Iron County Airport
Regular Board Meeting Minutes**

**Gogebic-Iron County Airport
E5560 Airport Road
Ironwood, MI 49938**

**March 9, 2020
10:00 A.M.**

Call to Order

The meeting was called to order at 10:00 A.M. by Chairman Bonovetz.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

Present: (5) Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Lorensen, Mr. Bonovetz

Absent: (0)

Others Present: Mike Harma, Kristi Freeman, Joe Pinardi, Tom LaVenture

The agenda order was adjusted to wait for Mr. Harma's arrival at 10:04 A.M. due to a flight arrival.

Approval of the Minutes

1. February 10, 2020 – Regular Board Meeting

A motion was made by Mr. Snyder, supported by Mr. Laabs and carried by unanimous voice vote to approve the minutes as presented.

Approval of the Agenda

A motion was made by Mr. Lorensen, supported by Mr. Hanson and carried by unanimous voice vote to approve the agenda as presented.

Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)

None

Approval of the Reports

1. Airline Performance Reports – February 2020
2. Accounts Receivable Aging Summary – February 2020
3. Outstanding Balances Report – February 2020
4. Aviation Fuel Report – February 2020

A motion was made by Mr. Lorensen, supported by Mr. Laabs and carried by unanimous voice vote to approve Reports 1-4 and place them on file.

Appropriations

1. Approval of the Claims & Accounts – Accounts Payable & Prepaids – February 2020

A motion was made by Mr. Snyder and supported by Mr. Hanson to approve the accounts payable and prepaids as presented and place them on file.

Roll Call Vote

Yes: (5) Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Lorensen, Mr. Bonovetz

No: (0) None

Motion carried.

2. Approval of the Revenue & Expenditure Report – February 2020

A motion was made by Mr. Snyder, supported by Mr. Laabs and carried by unanimous voice vote to approve the revenue and expenditure report as presented and place it on file.

Old Business

1. Airport Employee Handbook

The Board reviewed an Employee Benefits and Retirement Summary requested by Gogebic County's payroll department. The summary entails the Airport employees (excluding the manager) pay rates, retirement, general healthcare and other benefits. Mr. Harma informed the Board that the entire Airport employee handbook will be on the next meeting agenda. The Board discussed the possibility of one guide for all County employees but expressed concern to the differences between each department. Mr. Lorensen recommends incorporating aspects of the forestry handbook into the Airport employee handbook. Iron County would like to provide input into the employee handbook, as well.

2. Hangar Construction

Mr. Harma announced that there's been little progress with the hangar construction. He's awaiting feedback from Mead and Hunt regarding the Airport's long-term planning, and the hangar construction cost estimate. Mr. Harma inquired to transferring the hangar construction funds from the operating to capital outlay funds. Mr. Bonovetz prefers to delay for final numbers before proceeding with a funds transfer. Mr. Lorensen requested that Mr. Harma draft a business plan to the Airport Board clarifying why the hangar construction is essential to the Airport's future. Mr. Snyder felt that the Board is already aware of the reasons why to build. Mr. Lorensen prefers to document and justify the reasons why to build the additional hangar.

New Business

1. MDOT Contract #2020-0344 Aircraft Rescue & Fire Fighting (ARFF) Training

A motion was made by Mr. Lorensen, supported by Mr. Snyder and carried by unanimous voice vote to forward MDOT Contract #2020-0344 Aircraft Rescue & Fire Fighting (ARFF) Training to the Gogebic County Board of Commissioners for approval and signature by Chairman Siirila.

Manager's Report

1. Mr. Harma stated his main projects have been the employee handbook and hangar construction.
2. Mr. Harma noted that Mr. Ramme completed his initial forty (40) hour ARFF training.
3. Mr. Harma notified the Board that Miljevich will not be able to begin logging until this summer.
4. Mr. Harma has not received any solid answers from Boutique Air in regards to planning for the upcoming airline switch. He anticipates they are waiting for the DOT's final decision. The Board evaluated their EAS decision to support to Boutique Air upon notification of Denver Air receiving the EAS bid in Thief River Falls, MN. The Board reviewed their previous reasonings including flight schedules, frequencies, destinations, aircraft size and interline agreements. The Board asked Mr. Harma what it would entail if they were to alter their decision. Ultimately, the Board continues their support of Boutique Air as our Airport's EAS provider.
5. Mr. Laabs inquired to how long our hangar space has been full. Mr. Harma stated six to seven aircraft have been added since he started, and that heated hangar space is at full capacity. The Board continued their discussion of why to build the new hangar. Mr. Bonovetz stated that Mr. Harma should compile a list of facts as to why the Airport Board is supporting an additional hangar; Mr. Laabs agreed.

Other Matters

None

Public Comment

None

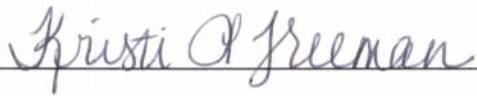
Adjournment

A motion was made by Mr. Laabs, supported by Mr. Hanson and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Bonovetz. The meeting adjourned at 10:53 A.M.

04/13/2020
Date Approved



Brandon Snyder, Recording Secretary



Minutes Submitted by Kristi Freeman
Confidential Secretary, Gogebic-Iron County Airport