

**Gogebic-Iron County Airport
Regular Board Meeting Minutes**

**Gogebic-Iron County Airport
E5560 Airport Rd.
Ironwood, MI 49938**

**January 13, 2020
10:00 A.M.**

Call to Order

The meeting was called to order at 10:06 A.M. by Chairman Bonovetz.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

Present: (5) Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Lorenson, Mr. Bonovetz

Absent: (0) None

Others Present: Mike Harma, Kristi Freeman, Tom Laventure (Daily Globe), Sallie Holtz (TSA), Steve Sell, Captain Aaron Brandt & First Officer April Smail (Air Choice One)

Hearings

1. Select Chairperson

Mr. Harma opened the floor for Chairman nominations. Mr. Laabs with the support of Mr. Snyder nominated Mr. Bonovetz. Mr. Harma called three more times for any other nominations for Chairman and heard none. **A motion** was made by Mr. Snyder and supported by Mr. Lorenson to appoint Mr. Bonovetz as Chairman for the 2020 Airport Board.

2. Select Vice Chairperson

Chairman Bonovetz opened the floor for Vice Chairman nominations. Mr. Lorenson with the support of Mr. Laabs nominated Mr. Hanson. Chairman Bonovetz called three more times for any other nominations for Vice Chairman and heard none. **A motion** was made by Mr. Laabs, supported by Mr. Lorenson and carried by unanimous voice vote to appoint Mr. Hanson as the Vice Chairman for the 2020 Airport Board.

3. Select Recording Secretary

Chairman Bonovetz opened the floor for Recording Secretary nominations. Mr. Laabs with the support of Mr. Lorenson nominated Mr. Snyder. Chairman Bonovetz called three more times for any other nominations for Recording Secretary and heard none. **A motion** was made by Mr. Laabs, supported by Mr. Lorenson and carried by unanimous voice vote to appoint Mr. Snyder as the Recording Secretary for the 2020 Airport Board.

4. Regular Meeting Dates

A motion was made by Mr. Laabs, supported by Mr. Hanson and carried by unanimous voice vote to hold Airport Board meetings on the second Monday of every month at 10:00 A.M.

5. Parliamentary Procedures

A motion was made by Mr. Snyder, supported by Mr. Hanson and carried by unanimous voice vote to adopt Robert's Rules of Order.

Approval of the Minutes

1. January 6, 2020 – Special Board Meeting

A motion was made by Mr. Hanson, supported by Mr. Laabs and carried by unanimous voice vote to approve the minutes as presented.

Approval of the Agenda

A motion was made by Mr. Snyder, supported by Mr. Laabs and carried by unanimous voice vote to approve the agenda as presented with the addition of Essential Air Service Letter to the United States Department of Transportation under New Business.

Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)

Air Choice One's manager, Mr. Sell, addressed concerns to the Airport Board regarding Boutique Air. He's concerned as to their aircraft parking in Chicago, baggage limitations, airline performance and decreased enplanement numbers in Thief River Falls, MN. Captain Aaron Brandt of Air Choice expressed his love of flying to this community. He stated that the Caravans are great for this area's challenging weather. Mr. Bonovetz stated that the Board's EAS decision was made at the meeting last Monday. Ms. Holtz from TSA stated that she would have preferred Denver Air's larger aircraft to accommodate more travelers. She's concerned over Boutique Air's Yelp and Travel Advisory poor performance reviews. She doesn't understand why the Board picked Boutique Air if they are aware of these issues. Mr. Bonovetz noted that a Special Board meeting took place today at 9:00 A.M. with Boutique executives to address these concerns. *The community members departed.*

New Business

1. Timber Harvest – Stumpage Purchase Agreement

Mr. Harma notified the Board that Mr. Allen of Miljevich Logging can begin the timber project sooner than anticipated upon the signing of the agreement, provided to each board member. **A motion** was made by Mr. Laabs, supported by Mr. Hanson and carried by unanimous voice vote to approve Mr. Harma's signature on the stumpage purchase agreement.

2. Hangar Construction

Mr. Harma started with the location of the new hanger. Upon discussion, the Board selected between Hangar 4 and 5 with a door opening of 25' to accommodate larger aircraft. Mr. Snyder plans for the possibility of a jet in the future. Mr. Harma will now proceed with steel frame quotes.

3. Essential Air Service Letter to the United States Department of Transportation

The Board continued to discuss the reliability of Boutique Air. Mr. Lorensen addressed concerns over their two-plane commitment, baggage limitations and interline agreements. He is very worried about their reliability and hopes they can work it out. Mr. Laabs also questioned the two-plane commitment. Mr. Bonovetz said that we were past that point. The Board discussed the two community letter drafts written to the Department of Transportation with our recommendation for Boutique Air. **A motion** was made by Mr. Laabs, supported by Mr. Snyder and carried by voice vote to proceed with Letter 2 containing a larger first paragraph. *Mr. Lorensen opposed the motion.*

Manager's Report

1. Mr. Harma informed the Board he has been attending to the EAS contract and the Airport has been running smoothly with no breakdowns.

2. Mr. Harma will be scheduling Mr. Ramme for fire fighting training at the end of February.
3. Mr. Harma announced that the runway construction is scheduled to start on June 1, 2020.

The Board continued to discuss the schedule once Boutique Air begins service.

Approval of the Reports

Mr. Lorensen expressed that the Board should be more diligent with communicating concerns with the airline. Mr. Harma stated that moving forward he will address operational concerns with the Board.

1. Airline Performance Reports – December 2019
2. Accounts Receivable Aging Summary – December 2019
3. Outstanding Balances Report – December 2019
4. Aviation Fuel Report – December 2019

A motion was made by Mr. Lorensen, supported by Mr. Laabs and carried by unanimous voice vote to approve Reports 1-4 and place them on file.

Appropriations

1. Approval of the Claims & Accounts – Accounts Payable & Prepaids – December 2019

Roll Call Vote

Yes: (5) Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Lorensen, Mr. Bonovetz
No: (0) None

Motion carried.

2. Approval of the Revenue & Expenditure Report – December 2019

A motion was made by Mr. Lorensen, supported by Mr. Hanson and carried by unanimous voice vote to approve Reports 1 & 2 as presented and place them on file.

Other Matters

Mr. Bonovetz stated his appreciation to this Board. He noted we'll have work ahead and to hold Boutique Air to their commitments. Discussion continued regarding the upcoming airline switch and possible recourse if Boutique doesn't fulfill their contract. Mr. Harma said that the Board would have to contact the DOT to rebid the contract if it's not being fulfilled by Boutique.

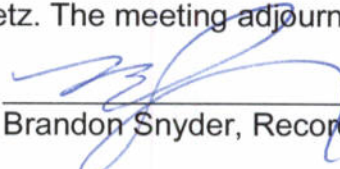
Public Comment

None

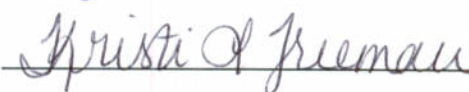
Adjournment

A motion was made by Mr. Laabs, supported by Mr. Lorensen and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Bonovetz. The meeting adjourned at 10:45 A.M.

02/10/2020
Date Approved



Brandon Snyder, Recording Secretary



Minutes Submitted by Kristi Freeman
Confidential Secretary, Gogebic-Iron County Airport