

**Gogebic-Iron County Airport  
Regular Board Meeting Minutes**

Gogebic-Iron County Airport  
E5560 Airport Road  
Ironwood, MI 49938

September 16, 2019  
10:00 A.M.

**Call to Order**

The meeting was called to order at 10:00 A.M. by Chairman Bonovetz.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Roll Call**

**Present:** (5) Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Lorensen, Mr. Bonovetz

**Absent:** (0) None

**Others Present:** Mike Harma, Kristi Freeman, Joe Pinardi

**Approval of the Minutes**

1. August 12, 2019 – Special Board Meeting Minutes
2. August 12, 2019 – Regular Board Meeting Minutes

**A motion** was made by Mr. Hanson, supported by Mr. Laabs and carried by unanimous voice vote to approve both sets of minutes as presented.

**Approval of the Agenda**

**A motion** was made by Mr. Laabs, supported by Mr. Lorensen and carried by unanimous voice vote to approve the agenda as presented.

**Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)**

None

**Old Business**

**1. FY2020 Operating Budget**

The board members reviewed the updated operating budget sheet including appropriation cuts from Gogebic County and subsequently Iron County.

**A motion** was made by Mr. Snyder and supported by Mr. Laabs to approve the FY2020 Operating Budget as presented.

**Roll Call**

**Present:** (5) Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Lorensen, Mr. Bonovetz

**Absent:** (0) None

**Motion carried.**

**2. FY2020 Capital Outlay Budget**

**A motion** was made by Mr. Snyder and supported by Mr. Lorensen to approve the FY2020 Capital Outlay as presented.

### Roll Call

**Present:** (5) Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Lorensen, Mr. Bonovetz

**Absent:** (0) None

**Motion carried.**

### New Business

#### **1. Propane Bids**

**A motion** was made by Mr. Lorensen, supported by Mr. Hanson and carried by unanimous voice vote to approve the opening of propane bids by Mr. Harma.

Sealed bids for the 2019-2020 winter season were received from: Hilgy's LP Gas, Krist Home Heating, Midland Services, Ritchie Oil & Propane and Stempihar, Inc.

**A motion** was made by Mr. Laabs and supported by Mr. Snyder to award the propane bid to Hilgy's at \$0.89 for 11,000 gallons.

### Roll Call

**Present:** (5) Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Lorensen, Mr. Bonovetz

**Absent:** (0) None

**Motion carried.**

#### **2. New Hire Employee Status**

Mr. Harma informed the Board of the new hire's decision to not accept the full-time maintenance position. Discussion arose regarding the justification of hiring a full-time status employee over part-time status. Subsequently, the manager's job description was also discussed with the board wanting to clarify his administrative/working supervisor role. The board scheduled a special meeting next Monday, September 23, 2019 at 10:00 A.M. to compare data from equivalent airport's regarding staffing, hour's open and air traffic before a decision is made to post the position again.

### Manager's Report

1. Mr. Harma informed the board that Coleman Engineering was the only surveying company to send in a proposal. Mr. Harma is awaiting a response from Mr. Ryskey before moving forward with the contract.
2. There will be a local training of the new ARFF vehicle on Tuesday and on Thursday this week for the Airport employees. The old vehicle will be picked up by Oshkosh within the next month.
3. The Alpha 2 project is almost complete. Final payment by the State of Michigan still needs to be submitted.
4. Mr. Harma inquired about receiving quotes for a tractor side arm attachment to mow ditches and brush. He will receive quotes and produce at a future meeting.
5. Mr. Harma is working on the Airport's six-year plan with future projects consisting of the Alpha center taxiway, Alpha and A2 lighting replacement, airport layout plan, broom purchase and a jet pad.

### Approval of the Reports

1. Airline Performance Reports – August 2019
2. Accounts Receivable Aging Summary – August 2019
3. Outstanding Balances Report – August 2019
4. Aviation Fuel Report – August 2019



**A motion** was made by Mr. Lorensen, supported by Mr. Hanson and carried by unanimous voice vote to approve Reports 1-4 and place them on file.

**Appropriations**

1. Approval of the Claims & Accounts – Accounts Payable & Prepaids – August 2019

**A motion** was made by Mr. Lorensen and supported by Mr. Snyder to approve the accounts payable and prepaids as presented and place them on file.

**Roll Call Vote**

**Yes:** (5) **Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Lorensen, Mr. Bonovetz**  
**No:** (0) **None**

**Motion carried.**

2. Approval of the Revenue & Expenditure Report – August 2019

**A motion** was made by Mr. Snyder, supported by Mr. Laabs and carried by unanimous voice vote to approve the revenue and expenditure report as presented and place it on file.

**Other Matters**

None

**Public Comment**

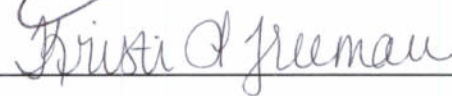
None

**Adjournment**

**A motion** was made by Mr. Lorensen, supported by Mr. Snyder and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Bonovetz. The meeting adjourned at 11:34 A.M.

09/23/19  
Date Approved

  
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Brandon Snyder, Recording Secretary

  
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Minutes Submitted by Kristi Freeman  
Confidential Secretary, Gogebic-Iron County Airport