

**Gogebic-Iron County Airport
Regular Board Meeting Minutes**

**Gogebic-Iron County Airport
E5560 Airport Road
Ironwood, MI 49938**

August 12, 2019

Call to Order

The meeting was called to order at 6:24 P.M. by Chairman Bonovetz.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

Present: (5) Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Lorensen, Mr. Bonovetz

Absent: (0) None

Others Present: Mike Harma, Kristi Freeman, Joe Pinardi

Approval of the Minutes

1. July 8, 2019 – Regular Board Meeting Minutes

A motion was made by Mr. Lorensen, supported by Mr. Hanson and carried by unanimous voice vote to approve the minutes as presented.

Approval of the Agenda

A motion was made by Mr. Snyder, supported by Mr. Laabs and carried by unanimous voice vote to approve the agenda as presented.

Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)

None

New Business

1. FY2020 Operating Budget

Mr. Harma began by passing out an employee 15-year pay rate scale he would like to implement for the next fiscal year. Discussion followed as to where each employee should start on the scale this year based on years of service and/or responsibilities. The board would like to see detailed descriptions as to how each employee's scale will be determined.

During the budget discussion it was determined that the meeting originally scheduled for September 9, 2019 should be rescheduled due to the Airport manager and two members not being available on that date. The Board switched the meeting to September 16, 2019 at 1:00 P.M. to allow all members to be present for approval of the budget.

2. FY2020 Capital Outlay Budget

A brief discussion took place about the capital outlay budget with Gogebic County contributing 50% and Iron County contributing 50%.

It was determined that the board members would like time to review Mr. Harma's proposals for the FY2020 operating and capital outlay budgets; both items will be tabled until the September 16, 2019 Board Meeting.

3. Contract No. FM 27-05-C64 for Runway 9/27 and Lighting Reconstruction – Construction Agreement

Mr. Harma announced that Mathy Construction won the bid to complete the Runway 9/27 and Lighting Reconstruction project to be completed in the summer of 2020. The Construction Contract between the Gogebic County Airport and Mathy Construction needs to be signed by a Gogebic County Board Member. A motion was made by Mr. Snyder, supported by Mr. Lorenson and carried by unanimous voice vote to approve and authorize signature to the contract by Airport Chairman Bonovetz.

Mr. Lorenson had to depart from the meeting at 6:52 P.M. He commended the work done by Airport and Airline staff at the Gogebic-Iron County Airport booth at the Gogebic County Fair.

Manager's Report

1. Mr. Harma informed the members that Jon Picotte received a raise to the full pay that he was promised upon hire for two years of employment.
2. The Ohio National Guard radar unit is here utilizing Airport space.
3. Mr. Harma notified members that the ARFF truck is here. Training and installing the remainder of its vehicle components will occur the week of August 19th.
4. Mr. Harma notified that the Air Choice One fair booths went well. Air Choice One would like to notify the winners this year to hopefully schedule tickets upon calling.
5. Mr. Harma addressed the new hire receiving an offer to hire contingent on a back, physical and drug screening.
6. Mr. Harma notified members to the loss of a recent pilot. Our safety standards went into effect and the Airport was cleared.
7. Mr. Harma returned to the subject of the budget and employee raises. Mr. Bonovetz addressed the need for a hangar rental agreement for Mr. Harma.
8. Mr. Bonovetz inquired about the overdue accounts receivable. Mr. Harma reminded that the Airport provides 60 days and many times we receive payments mere days after the due date but only do one monthly deposit. So, most times that tenant that shows past due on the accounts receivable report has submitted their payment.

Approval of the Reports

1. Airline Performance Reports – July 2019
2. Accounts Receivable Aging Summary – July 2019
3. Outstanding Balances Report – July 2019
4. Aviation Fuel Report – July 2019

A motion was made by Mr. Laabs, supported by Mr. Snyder and carried by unanimous voice vote to approve Reports 1-4 and place them on file.

A brief discussion took place regarding the bill owed by Mr. Maccani and keeping his hanger spot available. **A motion** was made by Mr. Laabs, supported by Mr. Snyder and carried by unanimous voice vote to approve releasing the account balance owed by Mr. Maccani.

Appropriations

1. Approval of the Claims & Accounts – Accounts Payable & Prepaids – July 2019

A motion was made by Mr. Snyder and supported by Mr. Laabs to approve the accounts payable and prepaids as presented and place them on file.

Roll Call Vote

Yes: (4) **Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Bonovetz**
No: (0) **None**

Motion carried.

2. Approval of the Revenue & Expenditure Report – July 2019

A motion was made by Mr. Snyder, supported by Mr. Laabs and carried by unanimous voice vote to approve the revenue and expenditure report as presented and place it on file.

Other Matters

None

Public Comment

None

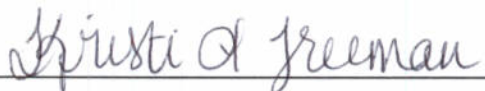
Adjournment

A motion was made by Mr. Laabs, supported by Mr. Snyder and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Bonovetz. The meeting adjourned at 7:14 P.M.

09/16/19
Date Approved



Brandon Snyder, Recording Secretary



Minutes Submitted by Kristi Freeman
Confidential Secretary, Gogebic-Iron County Airport