

**Gogebic-Iron County Airport  
Regular Board Meeting Minutes**

**Gogebic-Iron County Airport  
E5560 Airport Road  
Ironwood, Michigan 49938**

**May 13, 2019  
4:30 P.M.**

**Call to Order**

The meeting was called to order at 4:30 P.M. by Vice Chairman Hanson.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Roll Call**

**Present: (4) Mr. Hanson, Mr. Snyder, Mr. Laabs and Mr. Lorenson**

**Absent: (1) Mr. Bonovetz**

**Others Present:** Mike Harma, Kristi Freeman & Joe Pinardi (Iron Co. Board Chairman)

**Approval of the Minutes**

1. April 08, 2019 – Regular Board Meeting Minutes

**A motion** was made by Mr. Lorenson, supported by Mr. Laabs and carried by unanimous voice vote to approve the minutes as presented.

**Approval of the Agenda**

**A motion** was made by Mr. Snyder, supported by Mr. Lorenson and carried by unanimous voice vote to approve the agenda as presented.

**Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)**

No citizens wishing to address the Airport Board.

**New Business**

1. MDOT Contract #2019-0502 Airport Awareness Grant

**A motion** was made by Mr. Snyder, supported by Mr. Laabs and carried by unanimous voice vote to approve forwarding the Airport Awareness Grant for signature by Gogebic County Chairman Siirila upon approval of the Gogebic County Board.

**Manager's Report**

1. Mr. Harma announced that the Alpha 2 and GA Apron construction headed by Northwoods Paving is due to begin on May 28, 2019. The company has a ten-day timeframe from that date to begin and the project will take 5-6 weeks to complete.

2. The FAA is anticipating to begin a project on the glide slope starting on May 28, 2019 with an anticipated completion date of July 10, 2019.

3. The military has been completing exercises in the area, which is the source for the increased air traffic. In August, the Ohio Air Guard will be completing exercises for two weeks here at the Gogebic-Iron County Airport.

4. The ARFF truck is on schedule and due to arrive in late June / early July. The State of Michigan is going to provide PFAS funding for approximately \$22,000 of the \$29,979.00 Oshkosh Foam System upgrade. The Airport will be responsible for the difference.

5. Mr. Harma is ready to advertise for the septic work, which will connect all the buildings to the existing septic mound. The Board suggested to advertise for proposal requests.

6. Mr. Harma returned to Kevin St. Vincent's upcoming retirement in December. He would like to begin advertising for his replacement to provide ample time for the application, hiring and training process. Discussion ensued regarding training, pay and benefits. The Board would like Mr. Harma to start advertising for a full-time maintenance position within the next month.

**A motion** was made by Mr. Snyder, supported by Mr. Lorensen and carried by unanimous voice to approve the hiring of a full-time maintenance employee.

**Roll Call Vote**

**Yes:** (4) **Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Lorensen**  
**No:** (0) **None**

**Approval of the Reports**

1. Airline Performance Reports – April 2019

**A motion** was made by Mr. Lorensen, supported by Mr. Laabs and carried by unanimous voice vote to approve the Airline Performance Reports and place them on file.

2. Accounts Receivable Aging Summary – April 2019

**A motion** was made by Mr. Snyder, supported by Mr. Lorensen and carried by unanimous voice vote to approve the Accounts Receivable Aging Summary Report and place it on file.

3. Outstanding Balances Report – April 2019

**A motion** was made by Mr. Snyder, supported by Mr. Lorensen and carried by unanimous voice vote to approve the Outstanding Balances Report and place it on file.

4. Aviation Fuel Report – April 2019

A brief discussion took place regarding when the Shell sign would be installed. Mike would like the sign to be moved down the fence and wants to verify there would be no zoning issues. Mike also stated that during the upcoming construction Titan Fuels would provide the Airport with 100LL trucks to supply fuel to tenants and transients. The Airport will be responsible for the freight expense of the 100LL trucks.

**A motion** was made by Mr. Snyder, supported by Mr. Laabs and carried by unanimous voice vote to approve the Aviation Fuel Report and place it on file.

**Appropriations**

1. Approval of the Claims & Accounts – Accounts Payable & Prepaids – April 2019

**A motion** was made by Mr. Laabs and supported by Mr. Lorensen to approve the accounts payable and prepaids as presented and place them on file.

**Roll Call Vote**

**Yes:** (4) **Mr. Hanson, Mr. Snyder, Mr. Laabs, Mr. Lorensen**  
**No:** (0) **None**

**Motion carried.**

2. Approval of the Revenue & Expenditure Report – April 2019

**A motion** was made by Mr. Lorensen, supported by Mr. Laabs and carried by unanimous voice vote to approve the revenue and expenditure report as presented and place it on file.

**Other Matters**

Mr. Lorensen requested to review the carry over balance in the Capital Outlay account. Mr. Harma stated he would provide those figures to him.

Mr. Harma provided an illustration of the ARFF truck design. Discussion continued regarding the ARFF truck and what the new foam system will entail.

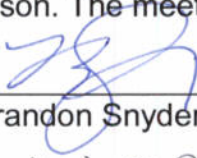
**Public Comment**

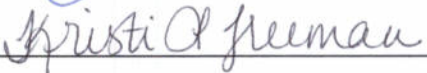
None.

**Adjournment**

**A motion** was made by Mr. Lorensen, supported by Mr. Laabs and carried by unanimous voice vote to adjourn the meeting by the call of Vice-Chairman Hanson. The meeting adjourned at 5:04 P.M.

06/10/19  
Date Approved

  
\_\_\_\_\_  
Brandon Snyder, Recording Secretary

  
\_\_\_\_\_  
Minutes Submitted by Kristi Freeman  
Confidential Secretary, Gogebic-Iron County Airport